



EXAMPLE ONLY

19/11/2018

BWOF Administrator
Auckland Council - Southern Building Control
Private Bag 92300
Auckland 1142

1-B0125.00

Dear BWOF Administrator

BUILDING ACT: WARRANT OF FITNESS COPY FOR COUNCIL

Compliance Schedule Number: 200600233

Please find attached a copy of the Building Warrant of Fitness (Form 12), and associated Certificates of Compliance (Form 12A), for the specified systems for St Dominics Parish Office, 34 Bolton Street, Blockhouse Bay, Auckland 0600.

Please contact me if you have any queries.

Yours sincerely

Property Services –Compliance Coordinator

DDI: 09 355 9522
Cellphone: 021 244 6849
Email: Peter.Wilson@wsp-opus.co.nz



19/11/2018

Fr. Gilbert Ramos
St Dominics Catholic Parish
34 Bolton Street
Blockhouse Bay
Auckland 0600

1-Bo125.00

Dear Fr. Gilbert,

ANNUAL BUILDING WARRANT OF FITNESS (BWOFF) REPORT

Please find attached the annual Building Warrant of Fitness (BWOFF) documentation, including BWOFF Certificate, Contractor Form 12A's, and our IQP Inspection Report for St Dominics Parish Office, 34 Bolton Street, Blockhouse Bay, Auckland 0600, (Compliance Schedule Number 200600233).

Peter P Wilson of Opus International Consultants Limited inspected these premises on 19/11/2018.

This documentation is to be kept in the Building Warrant of Fitness Manual for a minimum of two years and be available for audit by the Auckland Council - Southern Building Control if requested.

The required documentation has been forwarded to the Auckland Council - Southern Building Control for annual renewal acceptance.

Thank you for allowing us to undertake this important service for you.

Please contact me if you have any queries.

Yours sincerely



Property Services – Compliance Coordinator

DDI: 09 355 9522

Mobile: 021 244 6849

Email: peter.wilson@corp.pbwan.net

19/11/2018

Michele Elsmore
Catholic Diocese of Auckland
Private Bag 47904
Ponsonby
Auckland 1144

1-BO125.00

Dear Michele,

ANNUAL BUILDING WARRANT OF FITNESS REPORT

Please find attached the annual Building Warrant of Fitness (BWOFF) documentation, including BWOFF Certificate, Contractor Form 12A's, and our IQP Inspection Report for St Dominics Parish Office, 34 Bolton Street, Blockhouse Bay, Auckland 0600, (Compliance Schedule Number 200600233).

Peter P Wilson of Opus International Consultants Limited inspected these premises on 19/11/2018.

The required documentation has been forwarded to the Auckland Council - Southern Building Control for annual renewal acceptance.

Compliance records, reports and certificates are required to be kept for a minimum period of two years and be available for audit by the Auckland Council - Southern Building Control if requested.

The original of the BWOFF Certificate has been forwarded to the site to display in the building, along with copies of the attached documents to be placed in the Building Warrant of Fitness Manual.

Please contact me if you have any queries.

Yours sincerely



Property Services –Compliance Coordinator

DDI: 09 355 9522
Cellphone: 021 244 6849
Email: Peter.Wilson@wsp-opus.co.nz

BUILDING WARRANT OF FITNESS ANNUAL REPORT

Building: St Dominics Parish Office
34 Bolton Street, Blockhouse Bay, Auckland 0600

Compliance Schedule No: 200600233

Reporting Period: 12 month period prior to 21/11/2018

Client: St Dominics Catholic Parish

Our Reference: 1-B0125.00

SYSTEMS AND FEATURES (AS LISTED ON THE COMPLIANCE SCHEDULE)	SERVICE CONTRACTOR (RESPONSIBLE FOR INSPECTION, TESTING & MAINTENANCE PROCEDURES)
SS 2 Automatic or manual emergency warning systems for fire or other dangers	Guardian Alarms Auckland
SS 14/2 Signs	Opus International Consultants Auckland
SS 15/B Final exits	Opus International Consultants Auckland
SS 15/D Signs for communicating information intended to facilitate evacuation	Opus International Consultants Auckland

Comments:

An annual audit of the above systems and features has been completed. This included a review of the signed records in the BWOFF Manual or online (where completed), and of the 12A certificates provided by service contractors.

The inspection, maintenance and reporting procedures for the above building have been completed in accordance with the requirements of the existing Compliance Schedule for the previous twelve months.

Therefore, the issue of the Building Warrant of Fitness for the building is supported.

Signed:

Peter P Wilson

Date: 19/11/2018





EXAMPLE ONLY

FORM 12 – BUILDING WARRANT OF FITNESS: 200600233

Section 108, Building Act 2004

ISSUED: 21/11/2018

EXPIRES: 21/11/2019

Street address of building **34 Bolton Street, Blockhouse Bay, Auckland 0600**
Legal description of land where building is located Lot 3 DP 58327 Lot 2 172720

Building name **St Dominics Parish Office**

Location of building within site/block number Site
Level/unit number
Current, lawfully established, use Office
(Number of occupants per level/use if more than 1)
Year first constructed 1992
Intended life of the building if 50 years or less
Highest fire hazard category for building use 1

Owner

Name of owner Catholic Diocese of Auckland
Contact person Michele Elsmore
Mailing address Private Bag 47904
Ponsonby
Auckland 1144
Phone numbers (09) 360 3088
Facsimile number (09) 376 2829
Email address michelee@cda.org.nz

Agent

Name of agent WSP Opus
Contact person Peter P Wilson
Mailing address PO Box 5848, Auckland 1141
Phone numbers 09 355 9522
Facsimile number
Email address peter.wilson@corp.pbwan.net
Relationship to owner Contractual - ACENZ

The maximum number of occupants that can safely use this building is 100.

The following specified systems are covered by the compliance schedule for this building:

SS 2 Automatic or manual emergency warning systems for fire or other dangers
SS 14-2 Signs
SS 15-B Final exits
SS 15-D Signs for communicating information intended to facilitate evacuation

The inspection, maintenance and reporting procedures of the compliance schedule, number 200600233, for the above building have been fully complied with during the 12 months prior to the date stated below.

The compliance schedule is kept at On Site.

**Signature of agent on behalf of and
with the authority of the owner:**

Date signed: 19NOV2018

Peter P Wilson Authorised agent, WSP Opus





CERTIFICATION OF COMPLIANCE WITH INSPECTION, MAINTENANCE & REPORTING PROCEDURES			FORM 12A	
Section 108(3)(C), BUILDING ACT 2004				
Building Name:		ST DOMINICS PARISH OFFICE		
Street Address:		34 BOLTON STREET, BLOCKHOUSE BAY, AUCKLAND		
Legal Description: LOT 3 DP 58327 Lot 2 172720			Level / Unit Number:	
Location of Building:				
Owner's Name: CATHOLIC DIOCESE OF AUCKLAND			Contact Person:	
Mailing Address: PRIVATE BAG 47-904 PONSONBY, AUCKLAND 1144			Street Address / Registered Office:	
The Inspection, maintenance and reporting procedures of the compliance schedule have been fully complied with during the 12 months prior to the date stated below in relation to the following specified system.				
Compliance Scheduled Systems		Annual Inspection	Date of Annual Inspection	Recommendations
SS 2	Emergency Warning System	Yes	SEPT 2018	No

Signature of Independent Qualified Person: _____

Name: Don Cathro

Date: 21 NOVEMBER 2018

Registration Number: 110199

GUARDIAN ALARMS

Panel Type PERTRONIC F1[illegible]

EVACUATION SOUNDERS AND WIRING			Insulation 1	100	Siren Type AMPAC VIPERS	Batteries	System	System Evac
Total	3	Tested	YES	Monitoring		YES	Insulation 2	N/A
						Voltage	13.7	
MECHANICAL INTERLOCKS TESTED			N/A	ELECTRICAL INTERLOCKS TESTED		✓	Load Test	12.0
ANCILLARY CONTROLS TESTED			ISOLATE SWITCH SIGNALS "ISOLATE"			N/A	Recovery	12.5
HVAC N/A LIFTS N/A DOOR CONTROLS N/A			SILENCE ALARM SW SIGNALS "DEFECT"			✓	Expiry Date	29-5-22
REMOTE SIGNALLING TESTED			N/A			SPRINKLER SYSTEM OPERATES EVAC		

REMARKS AND SURVEY RECOMMENDATIONS TO COMPLY WITH NZS4512:

I certify that the fire alarm system in the above building has been comprehensively inspected and tested.

FORM 12A – CERTIFICATE OF COMPLIANCE WITH INSPECTIONS, MAINTENANCE AND REPORTING PROCEDURES

Section 108(3)(c), Building Act 2004

THE BUILDING

Building Warrant of Fitness No. 200600233
For 12 month period expiring 21/11/2018
Building name St Dominics Parish Office
Street address of building 34 Bolton Street, Blockhouse Bay, Auckland 0600
Legal description of land where building is located Lot 3 DP 58327 Lot 2 172720
Level/unit number

THE OWNER

Name of owner Catholic Diocese of Auckland
Contact person Michele Elsmore
Mailing address Private Bag 47904
Ponsonby
Auckland 1144
Street address Pompallier Diocesan Centre, 30 New Street, Ponsonby,
Auckland 1144
Registered office

COMPLIANCE

The inspection, maintenance and reporting procedures of the compliance schedule have been fully complied with during the 12 months prior to the date stated below in relation to the following specified system(s):

SS 14/2 Signs

SS 15/B Final exits

SS 15/D Signs for communicating information intended to facilitate evacuation

Signature of Independent Qualified Person:



Name of Independent Qualified Person:

Peter P Wilson

Name of Company:

Opus International Consultants Limited

Registration No.

110817

Date signed:

19NOV2018